

**Renaissance Estates Owners Association  
Request & Submittal for Architectural Approval**

Date: \_\_\_\_\_ Telephone: Daytime \_\_\_\_\_  
 Evening \_\_\_\_\_  
 Property Owner: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Property Location: \_\_\_\_\_  
 Contractor: \_\_\_\_\_ Telephone \_\_\_\_\_

**Request for Approval:**

- Grading       Land Clearing       House Plans       Hedge, Wall or Fence       Entry Gate  
 Barn       Pool or Pond       Gazebo       Outbuilding  
 Other \_\_\_\_\_

**Work Schedule:**

When is work scheduled to begin? \_\_\_\_\_ When will work be complete? \_\_\_\_\_  
 Has a County permit been applied for? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 Has a County permit been issued? \_\_\_\_\_ Yes \_\_\_\_\_ No      Date issued: \_\_\_\_\_ Permit No. \_\_\_\_\_  
 Will any of this work require streets to be opened for utility service? \_\_\_\_\_ No \_\_\_\_\_ Yes

**Attachments:** (see Guidelines for exact requirements)

- Application with Plan Review Fee       \$500.00       \$250.00  
 Deposit fee (if required): \$ 10,000.00      (make check payable to Renaissance Estates Owners Association)  
 Two (2) sets of the following plans: \_\_\_\_\_grading \_\_\_\_\_site \_\_\_\_\_floor \_\_\_\_\_elevations  
 \_\_\_\_\_specifications and material schedule  
 Required material sample board: \_\_\_\_\_roof tile \_\_\_\_\_exterior material sample \_\_\_\_\_paint colors (wall/trim)

Approval of this application is valid only for the plans and specifications submitted. Construction must commence within one year of approval of plans. All construction must be completed by Licensed and Bonded Contractors, and upon request, copies of the Licenses and/or Certificate of Insurance must be submitted to the Association Office. Failure to start construction within one year will require re-submittal of plans to the Architectural Review Committee. Changes and/or additions to the plans require re-submission. Future modification of structures, such as repainting a different color, must be submitted for approval. Structures must be maintained to their original specifications. *By signing this application, I acknowledge that I have received a copy of the governing documents of Renaissance Estates Owners Association including the current Architectural Procedures and Guidelines and am aware I am responsible for complying with them. Failure to comply constitutes a violation of the CC&R's, which may result in action to enforce. I hereby authorize the Association, its employees and/or agent's permission to enter the site to inspect the work at any time, without notice.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Received: \_\_\_\_\_ Date Reviewed by ARC \_\_\_\_\_  
 Inc. Submittal: \_\_\_\_\_ Date Reviewed by Committee \_\_\_\_\_  
 Deadline for Approval: \_\_\_\_\_ Comments: \_\_\_\_\_  
 Next AC meeting: \_\_\_\_\_  
 PO Notified of Decision: \_\_\_\_\_